



Train the Trainer

Details

Duration: 2 Days

Region & Dates

Dublin: May 19, 20, 2021

Dublin: Nov 2, 3, 2021

Time:

9.30 am– 5.00 pm

Venues:

Ibec
84-86 Lower Baggot Street
Dublin 2

Cost:

Ibec member: €800
Non-member rate: €900

Programme Overview:

This practical programme will provide participants with the skills and techniques required to deliver effective training within their organisations. The focus is on developing an essential toolkit to make you an outstanding trainer.

Programme Outcomes:

On completion of this programme, participants will be able to:

- Understand the systematic approach to training
- Understand the process of identifying training needs, planning training and evaluation
- Design training material
- Deliver a work based training session using a structured approach
- Develop strategies to make training interesting

Approach:

There are a number of activities and case studies as part of the course to ensure that the key knowledge and skills are practiced. The programme is delivered by experienced Ibec Executives who provide members with advice, consultancy and training on a daily basis. Programme participants are encouraged to express their views and experiences. The programme facilitates participant discussion to ensure a thorough understanding of the key points and their application.

Who Should Attend?

Those who are involved in training delivery and who want to develop their skills, style and confidence.



Programme Schedule

Day One

Role of Training

- Systematic approach to training
- Identifying training needs
- Planning training
- Considerations in the design of training

Group training

- Structure of training sessions
- Practice session

Day Two

The Learning Process

- How adults learn
- The human brain
- Aids and barriers to training

Question Technique

- Practical session
- Visual aids

Evaluation of training

Contact:

For further information, please contact
Quelba Lima on
(01) 605 1619 or at
training@ibec.ie

What you said:

“Informative, interesting, very worthwhile and was delivered excellently. The course was above all, brilliant.

Antoinette O' Keeffe, Macedonia Liason Officer,
Indaver Ireland Ltd