



Facilitation Skills

Details

Duration: 1 Day

Dublin: April 17, 2020

Dublin: October 28, 2020

Time: 9.30 am– 5.00 pm

Venue:

Ibec
84-86 Lower Baggot Street
Dublin 2

Cost:

Ibec member: €385

Non-member rate: €425

Programme Overview:

This programme is designed to provide a comprehensive grounding in the use of facilitation skills and techniques in an organisational setting. Participants will gain sufficient knowledge and practical skills to design and run high quality facilitated workshops and meetings to ensure they achieve successful outcomes in a timely manner.

Programme Outcomes:

On completion of this programme participants will be able to

- Understand what facilitation is and how it can be used in an organisational setting
- Design and prepare a facilitation session to achieve a specific outcome or objective
- Conduct a facilitated session using appropriate & proven facilitation tools and techniques
- Be more confident in facilitating groups

Approach:

The approach of this workshop will be highly interactive and practical. All processes, tools and techniques will be demonstrated and participants will have the opportunity to practice their skills and receive feedback on their style and impact. A flexible approach will be used throughout and priority will be given to the interests and learning of the group.

Who Should Attend?

This programme is suitable for anyone who wants to radically improve the quality and effectiveness of workshops, meetings, change programmes or other such key interventions in their organisations. In particular it is suitable for Change Managers, Team Leaders, Project Managers, Consultants, HR and L&D Managers.



Programme Schedule:

Morning	Afternoon
<ul style="list-style-type: none">• What is facilitation?• Profile, role and skills of a facilitator• Conducting a facilitated session (starting, conducting, closing)• How groups work	<ul style="list-style-type: none">• Developing focused questions• Identifying a facilitation methodology to match the situation• Modes and techniques of facilitation (including brainstorming, problem solving, environment, toolkits)• Skills practice

Contact:

For further information,
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