



Effective Presentation Skills

Details

Duration: 1 Day

Region & Dates

Dublin: Apr 28, 2020

Dublin: Oct 2, 2020

Time:

9.30 am– 5.00 pm

Venue:

Ibec
84-86 Lower Baggot Street
Dublin 2

Cost:

Ibec member: €385

Non-member rate: €425

Programme Overview:

The Effective Presentation Skills programme is designed to enable participants to develop the confidence and competence to communicate effectively with groups. The programme provides participants with the essential skills to influence others through communication and make impacts with their message.

Programme Outcomes:

On completion of this programme, participants will be able:

- Know how to make an impact when speaking to others
- Understand the techniques to deal with nerves
- Understand how to relate to your audience and involve the group
- Build their confidence and recognise your strengths
- Learn how to structure a presentation to ensure you have a powerful flow to your message
- Build on their own unique style of presentation

Approach:

The programme runs over a single day. There are a number of activities and case studies as part of the course to ensure that the key knowledge and skills are practiced.

The programme is delivered by experienced Ibec Executives who provide members with advice, consultancy and training on a daily basis. Programme participants are encouraged to express their views and experiences. The programme facilitates participant discussion to ensure a thorough understanding of the key points and their application. Real life case studies and exercises will be used to ensure a real practical understanding of each topic.

Who Should Attend?

All those who want to develop their personal skills in this communication and presentation.



Programme Schedule:

Morning	Afternoon
<p>Preparation</p> <ul style="list-style-type: none">• Your audience – who they are and what is in it for them• Your messages – what do you want your audience to remember?• Calls for action <p>Design</p> <ul style="list-style-type: none">• Structure• Storytelling technique• The purpose of visual aids and tips for using them effectively	<p>Delivery</p> <ul style="list-style-type: none">• Dealing with anxiety• Your body language and voice• Your notes• Engaging your audience• Practice sessions

Contact:

For further information,
please contact
Raquel de la Pena
t: 01 605 1667
e: training@ibec.ie

What you said:

“Gets rid of some of the fear. Provides good tips and advice for personal use”

Claire Lynskey, Revenue Manager, Dalata Hotel Group